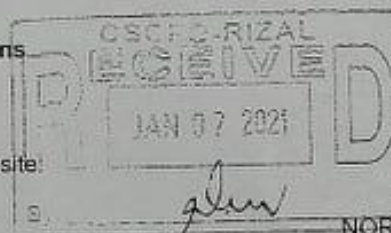


Republic of the Philippines
DEPARTMENT OF HEALTH
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DEPARTMENT OF HEALTH in the CSC website:



NOREEN C. DELA CRUZ
(HRMO)

Date: January 7, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE IV (DRIVER II)	OSEC-DOHB-ADA4- 300047-2004	4	13,807	Elementary School Graduate	None required	None required	Driver License (MC 11, s. 96-Cat. II)		DOH Center for Health Development Mimaropa

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 29, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NOREEN C. DELA CRUZ

Administrative Officer V

DOH Regional Office MIMAROPA, QMMC Compound,

Project 4, Quezon City

hrmds.dohro4b@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

The DOH Center for Health Development MIMAROPA is an Equal Employment Opportunity Employer committed to hiring a diverse workforce and does not discriminate on the account of age, gender, civil status, disability, religion, ethnicity, political affiliation, or any other basis protected by law.